



MEMORANDUM

DATE: MARCH 8, 2011

TO: **JOAN LOCKE - TOWN CLERK, BOARD OF FINANCE MEMBERS**

FROM: **BILL TINSLEY – BOF CHAIRMAN**

SUBJECT: **BOARD OF FINANCE MARCH 9, 2011 REGULAR MEETING**

The regular March meeting of the Board of Finance will be held on March 9, 2011, starting at 7:30 p.m. in the Brookfield High School Media Center. It will be broadcast live and available for the replay schedule on Charter Channel 17. It is also our plan to make this and future meetings available for webcast replay on the Town's website.

Agenda

- I. Call to Order. Roll Call, Pledge of Allegiance
- II. Public Comment/Response
- III. OLD BUSINESS
 - a. Potential modification/s of 2011/2012 Annual Budget Development Calendar
 - i. BOE workshop start-time change
 - b. Audit/Annual Report for the Year ending June 30, 2010 – for BoF discussion and acceptance
- IV. NEW BUSINESS
 - a. Follow-up discussion from BOS Budget Proposal workshop of March 8
- V. Approval of Minutes from February 9 , 2011
- VI. Communications Received Report - Secretary Agard
- VII. Report of the Town Controller – Jay Wahlberg
 - a. Financial Reports for February
- VIII. Board of Finance Committee Reports
 - a. Audit Committee
 - b. Bylaws and Procedures Committee
- IX. Public Comment/Response
- X. Other Items by motion to add/amend
- XI. Adjournment